

## How to use a CASH DEPOSIT TERMINAL?

- 1 – Touch screen
- 2 – Menu buttons
- 3 – Cheque slot
- 4 – Card slot
- 5 – Cash slot
- 6 – Numeric keypad

### GENERAL WORKFLOW OF ATM:

1. Choose the interface language (latvian or russian) in the upper left corner on the touch screen.
2. Choose the transaction you wish to perform (the description of transactions is provided below).
3. Insert your card as shown with the arrow.
4. When the terminal accepts the card, enter your PIN using the numeric keypad.
5. After the authorisation is complete, the terminal gives your card back to you.

For your safety, when performing every next transaction, the terminal will ask you to repeatedly authorise the transaction by inserting the card and entering your PIN.

### POSSIBLE TRANSACTIONS:

#### **View balance (in latvian: *Apskatīt bilanci*, in russian: *Просмотр баланса*)**

Choose to view the account balance on the screen or print the account balance on a receipt, or proceed to depositing cash into account.

#### **Deposit cash into card account using PIN (in latvian: *Kartes ar PIN kodu papildināšana*, in russian: *Пополнение карты с PIN-кодом*)**

Insert your card and enter your PIN. Cash will be deposited into the card account that you just authorised with PIN. When the screen displays the instruction to insert cash, please insert LVL banknotes one by one into the cash slot. When you finish depositing cash, push the Deposit (in latvian: *Papildināt*, in russina: *Пополнить*) button.

#### **Deposit cash into card account by number\* (in latvian: *Kartes papildināšana pēc numura*, in russian: *Пополнение карты по номеру*)**

Insert your card and enter your PIN. Enter the number of the card issued by AS "PrivatBank" that you wish to replenish. When the screen displays the instruction to insert cash, please insert

LVL banknotes one by one into the cash slot. When you finish depositing cash, push the Deposit (in latvian: **Papildināt**, in russina: **Пополнить**) button.

**Deposit cash into account\* (in latvian: *Konta papildināšana*, in russian: *Пополнение счета*)**

Insert your card and enter your PIN. Enter the number (IBAN) of the account at AS "PrivatBank" that you wish to replenish. When the screen displays the instruction to insert cash, please insert LVL banknotes one by one into the cash slot. When you finish depositing cash, push the Deposit (in latvian: **Papildināt**, in russina: **Пополнить**) button.

**Deposit replenishment\* (in latvian: *Papildināt depozītu*, in russian: *Пополнить депозит*)**

Insert your card and enter your PIN. Enter the number (IBAN) of the deposit account at AS "PrivatBank" (Savings Account, Money Box, Pension Savings Account, or Children's Money Box deposit account) that you wish to replenish. When the screen displays the instruction to insert cash, please insert LVL banknotes one by one into the cash slot. When you finish depositing cash, push the Deposit (in latvian: **Papildināt**, in russina: **Пополнить**) button.

**NOTE!**

- **depositing cash** into your account or another person's account with AS "PrivatBank" is **free of charge**,
- cash deposit terminals accept **LVL banknotes only**,
- cash deposit terminals are equipped with the latest banknote authentication devices and are fully protected against counterfeiting.

---

\* Cash deposited using this transaction may take 2 days to reach the chosen account.