

Introduction

Dear Client,

If you are reading this you are a user of the remote account management system through the Internet. We offer the new system PrivatOnline for account management. This manual describes the principles of system operation and usage.

Please read all the chapters of the given manual carefully before using the system. Pay special attention to the chapters that concern the safety of system usage.

We hope you enjoy the new system.

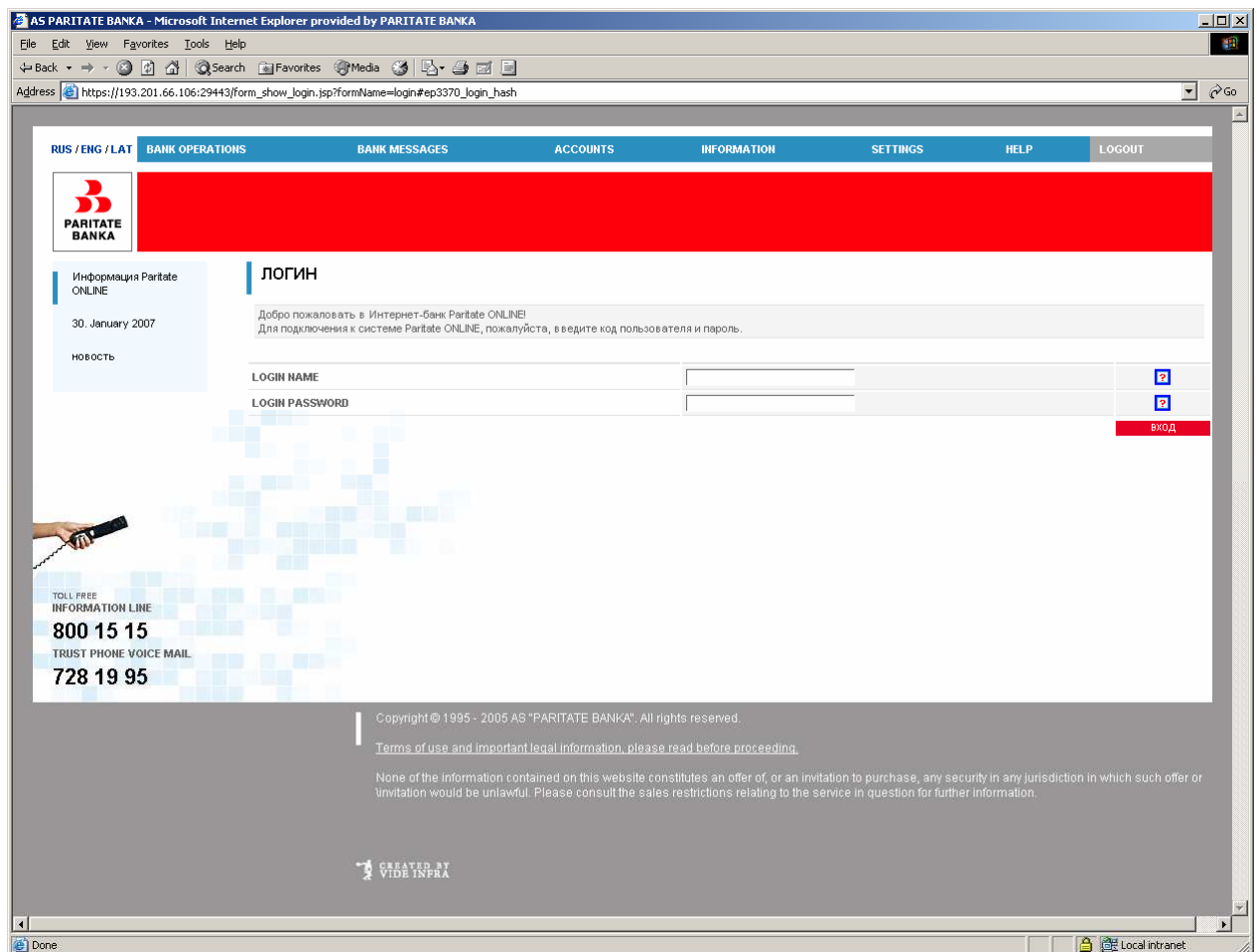
System requirements

The system requires the following parameters:

- Internet connection through a provider.
- Computer with Internet access configurations.
- Internet browser install on the user's computer.
- Internet browser set up done in accordance with the recommendations shown in the **Privat Online** Internet site.

Work safety

The system safety is secured by connection with the server through SSL protocol, thus you should carefully check the correctness of connection established with the server. For that purpose use ibank.paritate.lv only to enter the server.



Pic.1

Before entering the user name and access password to the bank server (see pic.1) you should the secret connection with the server already established. It may be easily identified by the image of small lock in the browser (on the lower panel of the window, see pic.1). It is important for in this case the name and access password are send to the server in cipher. When establishing connection with the server you should not receive error notifications (e.g. **Invalid certificate** or others). Contact the Client cooperation department to define possible reasons for such errors. Do not work through the unprotected connection with the bank.

The system automatically turns off the connection with users if they do not use the system within 20 minutes. In such case the browser window would ask for the name and access password to continue the work with the system.

For safe exit from the system please use the **Exit** menu option.

Password

The system access password should consist of no less than 10 symbols. It may consist of upper and lower case letters, digits, special keyboard symbols. Keep in mind that the system is sensitive to symbol cases.

Password safety

1. Do not disclose your password.
2. Do not write down your password.
3. Choose a password that is impossible to guess.
4. If you think that there is any chance someone knows your password you have to change it

immediately.

5. Make sure there is no one around you when you enter your password.

6. If possible do not use public computers for using the system.

If someone finds out, guesses or gets your password, he would be able to manage the system on your behalf and with your rights.

Blocking a password

Privat Online system securely protects you from unauthorized access to your account and signing your documents. That is why in case of recurrent erroneous password entry the system warns you that your access is blocked and indicates the time when you can enter the system again.

The maximum number of abortive attempts to enter the system is 5. The maximum number of abortive attempts to sign a document in the system is 3.

User's manual

For working with the described system you should connect to the Internet and start *Internet Explorer* or *Netscape Navigator*. In the **URL** field type ibank.paritate.lv and press **Go** or **Enter** key. The browser as a rule will warn that you are accessing a safe page. Press *Yes*, after that the **Privat Online** system access page will open. In the right part of the page you need to enter the system access name and password in the corresponding fields of **Login Name** and **Password**. These parameters are given in the documents received by you from the Bank. After that, press the **Login** button. Keep in mind that the system is sensitive to symbol cases. When the input of these parameters is successful you will enter your **Privat Online** home page.

First login

When you receive the documents on account opening and means of its management, you get the access to the following menu options: **Correspondence with the Bank, Information, Set up, Help**. You gain access to all menu options only after the Bank receives all the duly completed documents on account opening.

During the first connection with the bank it is necessary to change the system access and document signature passwords that you have received for your own passwords. For that you need to go to the **Setup** option and choose the password you want to change, then enter the old password and twice the new one. Be careful when changing the passwords. Make sure you remember the new passwords.

Keep in mind!

The passwords cannot be less than 10 (ten) symbols. The system is sensitive to symbol cases.

Main menu

The work in the system is organized with the help of the following menu (see pic.3):

- **Banking operations** – transfers, orders, exchanges;
- **Correspondence with the Bank** – sending and receiving letters from the Bank;
- **Accounts** – Balances, rests, changing settlement card statuses;
- **Information** - Information;
- **Setup** – Personal setup, password changing, etc.;
- **Help** – System description;
- **Exit** – Exit from the system.

The home page also indicates the Latvian time of the last login to the Privat Online system.

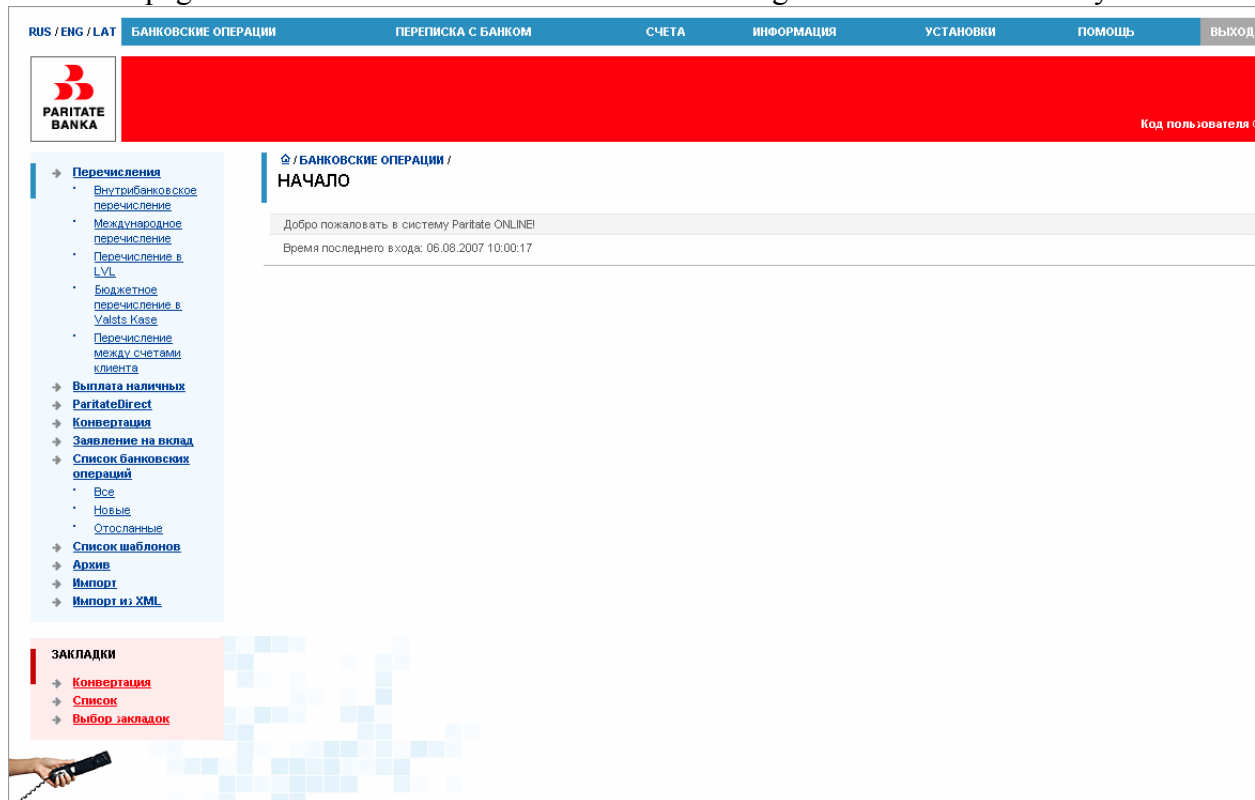


Рис. 3

Transfers

Intrabank Transfer

To create an Intrabank transfer press the corresponding text link. A new Intrabank Transfer document will be opened in the work window. The descriptions of fields are given below.

Status

- Document Status. When creating a new document it is always “New Document”

Document No.

- The number of the order that consists only of numbers

Client’s account number

- the client’s account number, from which the transfer is to be made (choose from the list)

Client

- The name of individual or legal entity

Client’s address

- The address of the individual or legal entity client.

Date

- The date of completing the order (choose from the list)

Amount and currency

- Amount and currency of the order

Beneficiary

- The name of an individual or legal entity that is the ultimate beneficiary.

Beneficiary address

- The address of the individual or legal entity beneficiary that is the ultimate beneficiary

The country of beneficiary residence

- The country of individual beneficiary citizenship or the country of legal entity beneficiary registration
- Personal code of individual or registration number of legal entity that is the ultimate beneficiary


Beneficiary account number

- Beneficiary account number in IBAN format
- External transfer code (choose from the list).

The field is obligatory for completion when three conditions are present concurrently:

- Remitter – resident of the Latvian Republic;
- Beneficiary – non-resident of the Latvian Republic;
- The order amount equals or exceeds 1000 LVL (or equivalent in other currency by Bank of Latvia rate)

Details of payment

-  The field should include complete information about the reason of the conducted transfer: for what (the name of purchased goods or services), as well as per which document (number and date of an agreement or contract, which is the ground for the transfer).

Information for Bank officials

- The information indicated in this field is meant for bank officials only and will not be given to the beneficiary!

Client's notes

- Possibility to save any note regarding the given transfer. This note will not be sent to the bank.

Note templates

- Possibility to choose one of the notes previously constructed in Edit notes form for the given order.

Save as a template

- Insert note field to save the given order as a template for future transfers

To save and send the new document press Send button

To save the new document only press Save button

International Transfer

To create an International Transfer press the corresponding text link. A new International Transfer document will be opened in the work window. The descriptions of fields are given below.

Status

- Document Status. When creating a new document it is always “New Document”

Document No.

- The number of the order that consists only of digits

Client’s account number

- the client’s account number, from which the transfer is to be made (choose from the list)

Client

- The name of individual or legal entity

Client’s address

- The address of the individual or legal entity client.

Date

- The date of completing the order (choose from the list)

Amount and currency

- Amount and currency of the order

Beneficiary

- The name of an individual or legal entity that is the ultimate beneficiary.

Reg.No./Pers.Code

- Company registration number if the beneficiary is a legal entity
- Beneficiary personal code if beneficiary is an individual

ITN (only for Russian Rubles transfer) – individual taxpayer identification number

OKPO (only for transfers in Ukrainian hryvnias) – Legal entity identification code

Beneficiary state code

- Beneficiary citizenship state – for individual, or beneficiary registration state – for legal entity (choose from the list)

Beneficiary address

-Beneficiary inhabitancy address or legal address where the company is registered

Beneficiary account number

- Digital or literal beneficiary account number.

- External transfer code (choose from the list).

The field is obligatory for completion when three conditions are present concurrently:

- Remitter – resident of the Latvian Republic;
- Beneficiary – non-resident of the Latvian Republic;
- The order amount equals or exceeds 1000 LVL (or equivalent in other currency by Bank of Latvia rate)

Details of payment

- The field should include complete information about the reason of the conducted transfer: for what (the name of purchased goods or services), as well as per which document (number and date of an agreement or contract, which is the ground for the transfer).

Beneficiary bank

- Name of the bank where the beneficiary holds the account. Type in the bank name or choose it from the list.

Beneficiary bank code

- Choose Beneficiary bank code from the list proposed (SWIFT, ABA, BLZ, SC, BIC, MFO) and type the chosen code in the next field. The preferences are as follow:

- SWIFT- for transfers in different currencies; consists of **8 or 11 symbols**;
- ABA – for transfers in USD if the beneficiary bank is located in USA, consists of **9 digits**;
- BLZ – for payments in EUR if the beneficiary bank is located in Germany, consists of **8 digits**
- SORT CODE – for payments in GBP if the beneficiary bank is located in Great Britain, consists of **6 digits**
- BIC – for transfers in RUB; consists of **9 digits**
- MFO – for payments in UAH, consists of **6 digits**

If there are several codes indicate that information in the “Information for Bank officials” field

Beneficiary bank address (city, country, branch)

- City and state where the beneficiary bank is located, name of the branch

* **Note!** When filling in the order to the US bank it is necessary to indicate city and state where the beneficiary bank is located.

Account number with correspondent bank

- the number of correspondent account of the beneficiary bank in the corresponding correspondent bank.

Correspondent bank

- the name of the bank that is the correspondent bank for the beneficiary bank

Correspondent bank code

- Choose correspondent bank code from the list proposed (SWIFT, ABA, BLZ, SC) and type the chosen code in the next field

Address of the correspondent bank (city, country)

- City and country where the correspondent bank is located

Transfer type

- Choose transfer type
 - Average
 - Urgent
 - Express

Commission payer

- Indicate the commission type

- OUR
- BEN
- FULL OUR

Information for Bank officials

- The information indicated in this field is meant for bank officials only and will not be given to the beneficiary!

Client's notes

- Possibility to save any note regarding the given transfer. This note will not be sent to the bank.

Note templates

- Possibility to choose one of the notes previously constructed in Edit notes form for the given order.

Save as a template

- Insert note field to save the given order as a template for future transfers

To save and send the new document press Send button

To save the new document only press Save button

Transfer in LVL

To create a transfer in LVL press the corresponding text link. A new LVL Transfer document will be opened in the work window. The descriptions of fields are given below.

Status

- Document Status. When creating a new document it is always “New Document”

Document No.

- The number of the order that consists only of digits

Client’s account number

- the client’s account number, from which the transfer is to be made (choose one from the list)

Client

- The name of individual or legal entity

Client’s address

- The address of the individual or legal entity client.

Date

- The date of completing the order (choose from the list)

Amount and currency

- Amount and currency of the order

Beneficiary

- The name of an individual or legal entity that is the ultimate beneficiary.

Reg.No./Pers.Code

- Company registration number if the beneficiary is a legal entity
- Beneficiary personal code if beneficiary is an individual

State code

- Beneficiary residency (choose one from the list)

The field is obligatory for completion when three conditions are present concurrently:

- Remitter – resident of the Latvian Republic;
- Beneficiary – non-resident of the Latvian Republic;
- The order amount equals or exceeds 1000 LVL (or equivalent in other currency by Bank of Latvia rate)

Beneficiary address

- Beneficiary inhabitancy address or legal address where the company is registered

Beneficiary account number (IBAN)

- Digital or literal beneficiary IBAN account number.

Beneficiary bank

- Name of the bank where the beneficiary holds the account. choose it from the list.

Details of payment

- The field should include complete information about the reason of the conducted transfer: for what (the name of purchased goods or services), as well as per which document (number and date of an agreement or contract, which is the ground for the transfer).

Transfer type

- Type of the transfer (average, urgent)

Information for Bank officials

- The information indicated in this field is meant for bank officials only and will not be given to the beneficiary!

Client's notes

- Possibility to save any note regarding the given transfer. This note will not be sent to the bank.

Note templates

- Possibility to choose one of the notes previously constructed in Edit notes form for the given order.

Save as a template

- Insert note field to save the given order as a template for future transfers

To save and send the new document press Send button

To save the new document only press Save button

Budget Transfer in Valsts kase

To create a Budget Transfer press the corresponding text link. A new Budget Transfer document will be opened in the work window. The descriptions of fields are given below.

Status

- Document Status. When creating a new document it is always "New Document"

Document No.

- The number of the order that consists only of digits

Client's account number

- the client's account number, from which the transfer is to be made (choose from the list)

Client

- The name of individual or legal entity

Client's address

- The address of the individual or legal entity client.

Date

- The date of completing the order (choose from the list)

Amount and currency

- Amount and currency of the order

Beneficiary

- Valsts kase

Beneficiary account number (IBAN)

- Digital or literal beneficiary IBAN account number. Choose one from the list. (here manual input is impossible, the LVL transfer form should be used in this case)

Description

- Description of the chosen account where there transfer is made to (it is filled automatically)

Beneficiary bank

- Valsts kase

Details of payment

- Information for Valsts kase about the reason of the conducted transfer

Type of transfer

- Type of the transfer (average, urgent)

Information for Bank officials

- The information indicated in this field is meant for bank officials only and will not be given to the beneficiary

Client's notes

- Possibility to save any note regarding the given transfer. This note will not be sent to the bank.

Note templates

- Possibility to choose one of the notes previously constructed in Edit notes form for the given order.

Save as a template

- Insert note field to save the given order as a template for future transfers

To save and send the new document press Send button

To save the new document only press Save button

Transfer between accounts

To create a Transfer between accounts press the corresponding text link. A new Transfer between accounts document will be opened in the work window. The descriptions of fields are given below.

Status

- Document Status. When creating a new document it is always “New Document”

Document No.

- The number of the order that consists only of digits

Client’s account number

- the client’s account number, from which the transfer is to be made (choose from the list)

Client

- The name of individual or legal entity

Date

- The date of completing the order (choose from the list)

Amount and currency

- Amount and currency of the order


Beneficiary IBAN account number

- Digital or literal beneficiary IBAN account number, to which the transfer is made. Choose one from the list.

Beneficiary

- The name of an individual or legal entity that is the ultimate beneficiary.

Details of payment

-  The field should include complete information about the reason of the conducted transfer: for what (the name of purchased goods or services), as well as per which document (number and date of an agreement or contract, which is the ground for the transfer).

Transfer type

- Type of the transfer (average, urgent)

Information for Bank officials

- The information indicated in this field is meant for bank officials only and will not be given to the beneficiary!

Client’s notes

- Possibility to save any note regarding the given transfer. This note will not be sent to the bank.

Note templates

- Possibility to choose one of the notes previously constructed in Edit notes form for the given order.

Save as a template

- Insert note field to save the given order as a template for future transfers

To save and send the new document press Send button

To save the new document only press Save button

Cash withdrawals

To create a cash payment order press the corresponding text link. A new cash payment document will be opened in the work window. The descriptions of fields are given below.

Status

- Document Status. When creating a new document it is always “New Document”

Document No.

- The number of the order that consists only of digits

Client's account number

- the client's account number, from which the transfer is to be made (choose from the list)

Client

- The name of individual or legal entity

Date

- The date of completing the order (choose from the list)

Amount and currency

- Amount and currency of the order

Beneficiary

- Name of the individual that is the ultimate beneficiary (the person who will receive cash funds in a bank branch)

Pers.code / date of birth

- Personal code of individual who is the ultimate beneficiary: (the person who will receive cash funds in a bank branch)

Document identifying the beneficiary

No. Of the document, issuing organization, issue date and place, document expiry date

Payment reason

- It is necessary to indicate the reason of the given payment

Information for the Bank

- The information indicated in this field is meant for bank officials only

Client's notes

- Possibility to save any note regarding the given transfer. This note will not be sent to the bank.

List of notes

- Possibility to choose one of the notes previously constructed in Edit notes form for the given order.

Save as a template

- Insert note field to save the given order as a template for future transfers

To save and send the new document press Send button

To save the new document only press Save button

PARITATEDIRECT

The PARITATEDIRECT order is an intrabank transfer made automatically without a Bank operator. To create a PARITATEDIRECT order press the corresponding text link. A new PARITATEDIRECT document will be opened in the work window. The descriptions of fields are given below.

Status

- Document Status. When creating a new document it is always "New Document"

Document No.

- The number of the order that consists only of digits

Client's account number

- the client's account number, from which the transfer is to be made (choose from the list)

Client

- The name of individual or legal entity

Type

- "account-account" – it is a transfer from client's account to an account of any other (or the same) client in the Bank
- "account-card" – it is a transfer from client's account to a settlement card of any other (or the same) P client in the Bank with indication of card number and expiry date instead of beneficiary account number.

Date

- The date of completing the order (choose from the list)

Amount and currency

- Amount and currency of the order

Beneficiary account number (IBAN)

- Beneficiary account number in case of “account-account” transfer

Beneficiary card number

- Settlement card number of the beneficiary (16 digits without spaces) in case of “account-card” transfer

Beneficiary card expiry date

- Month and year – beneficiary card expiry date in case of “account – card” transfer. Choose one of the list


Beneficiary state code

- Beneficiary citizen ship state for individual or beneficiary registration state for legal entity beneficiary (choose one of the list)
- External transfer code (choose one from the list).

The field is obligatory for completion when three conditions are present concurrently:

- Remitter – resident of the Latvian Republic;
- Beneficiary – non-resident of the Latvian Republic;
- The order amount equals or exceeds 1000 LVL (or equivalent in other currency by Bank of Latvia rate)

Details of payment

-  The field should include complete information about the reason of the conducted transfer: for what (the name of purchased goods or services), as well as per which document (number and date of an agreement or contract, which is the ground for the transfer).

Client's notes

- Possibility to save any note regarding the given transfer. This note will not be sent to the bank.

List of notes

- Possibility to choose one of the notes previously constructed in Edit notes form for the given order.

Save as a template

- Insert note field to save the given order as a template for future transfers

To save and send the new document press Send button

To save the new document only press Save button

Exchange

To create a money exchange order press the corresponding text link. A new money exchange document will be opened in the work window. The descriptions of fields are given below.

Status

- Document Status. When creating a new document it is always "New Document"

Document No.

- The number of the order that consists only of digits

Client's account number

- the client's account number, from which the transfer is to be made (choose one from the list)

Client

- The name of individual or legal entity

Date

- The date of transaction (choose from the list). In case of TOMORROW operation please choose the tomorrow date

Type of transaction

- "Buy currency" - mean, that You wish to buy currency for some existing on your account leavings
- "Sell currency" - mean, that You wish to sell some amount of your existing currency and buy for that other

Amount and currency

- In case of type of transaction "Buy currency" - this is the amount and currency which you would like to buy.
- In case of type of transaction "Sell currency" - this is the amount and currency which you would like to sell.

Transaction Currency

- In case of type of transaction "Buy currency" - this is the currency which you would like to sell.
- In case of type of transaction "Sell currency" - this is the currency which you would like to receive for solded currency mentioned above.

Exchange rate

- In case of "Agreed rate" check box is not marked, the transaction will be done automatically (if you have enough funds on your account) based on the present day exchange rate. This field will be unavailable and will contain present Bank exchange rate.

- In case of "Agreed rate" check box is marked, the transaction should be approved by the Bank and will be done manually. This field will be available and you are able to fill this field by agreed with the Bank exchange rate.

Agreed rate

This check box mean that you would like to use agreed with the bank exchange rate.

Conversion result

Here you may see the result of transaction.

Attention!! The calculation is shown according to the rates valid at the moment and it may not be the basis of the subsequent actual conversion. Agreed rate should be confirmed by Bank, otherwise conversion deal using agreed rate will be rejected.

Information for Bank officials

The information indicated in this field is meant for bank officials only. In case you would like to order agreed with the Bank SWAP or FORWARD transaction, please put this word into this field.

Client's notes

- Possibility to save any note regarding the given transfer. This note will not be sent to the bank.

List of notes

- Possibility to choose one of the notes previously constructed in Edit notes form for the given order.

Save as a template

- Insert note field to save the given order as a template for future transfers

To save and send the new document press Send button

Deposit application

To create Deposit Order press the corresponding text link. A new deposit document will be opened in the work window. The descriptions of fields are given below.

Status

- Document Status. When creating a new document it is always "New Document"

Document No.

- The number of the order that consists only of digits

Client's account number

- the client's account number, from which the transfer is to be made (choose one from the list)

Client

- The name of individual or legal entity

Type of deposit

- Deposit type (choose one of the list)

Amount and currency

- Amount and currency, in which You would like to make a term deposit.

Deposit rate

- The deposit rate amount according to bank rates

Order date

- The date of order exercise. On default – current date

Deposit term until

- Deposit expiry date

Notes

- Information that you want to report to the bank regarding the given order.

Client's notes

- Possibility to save any note regarding the given order. This note will not be sent to the bank.

List of notes

- Possibility to choose one of the notes previously constructed in Edit notes form for the given order.

To save and send the new document press Save and Send button

Correspondence with the Bank

Messages from the Bank

Рис. 4.

The list of messages from the Bank shows all the messages sent by bank officials.

- You may reply to any message by choosing it and pressing the reply button
- You may delete the message
- You may read the message

All messages

This section will be as shown in pic.4, it will also include messages from the bank, as well as messages to the bank.

Letters to the bank

Рис. 5.

In this section you may write a message to the Bank.

Number of message

- Message number that consists only of digits

Client

- Choose the name on behalf of which the message is to be sent

Department

- Choose the department where the message is to be sent

Subject

- Indicate the subject of the message

Text of the message

- Type the text of the message

Attach a file

- There is a possibility to attach a file to the message

To send the message press Send button

To save the message press Save button

Templates

Personal list of client's templates. It is shown as in pic.4.

Archive

Personal archive of the client. All messages that are shown in the interface as **All messages** and marked for archiving will be shown in this section.

Account

Account balances

The balances are shown in all currencies on all accounts engaged in Privat Online system.

Balance request

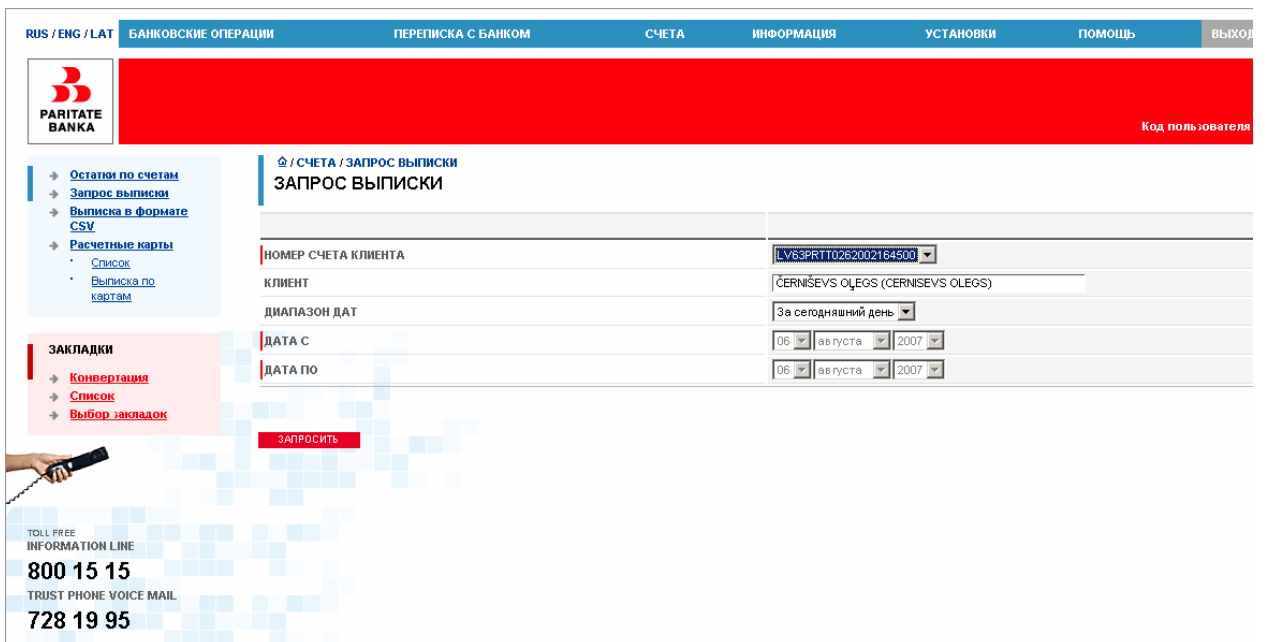


Рис. 6.

To request the balance it is necessary to indicate the following:

- Account number
- Balance period (it is possible to choose it from the list of predefined periods)

Balance in CSV format

This option provides you balances that are possible to import into accounting or tally programs in the future.

Settlement cards

- List of cards

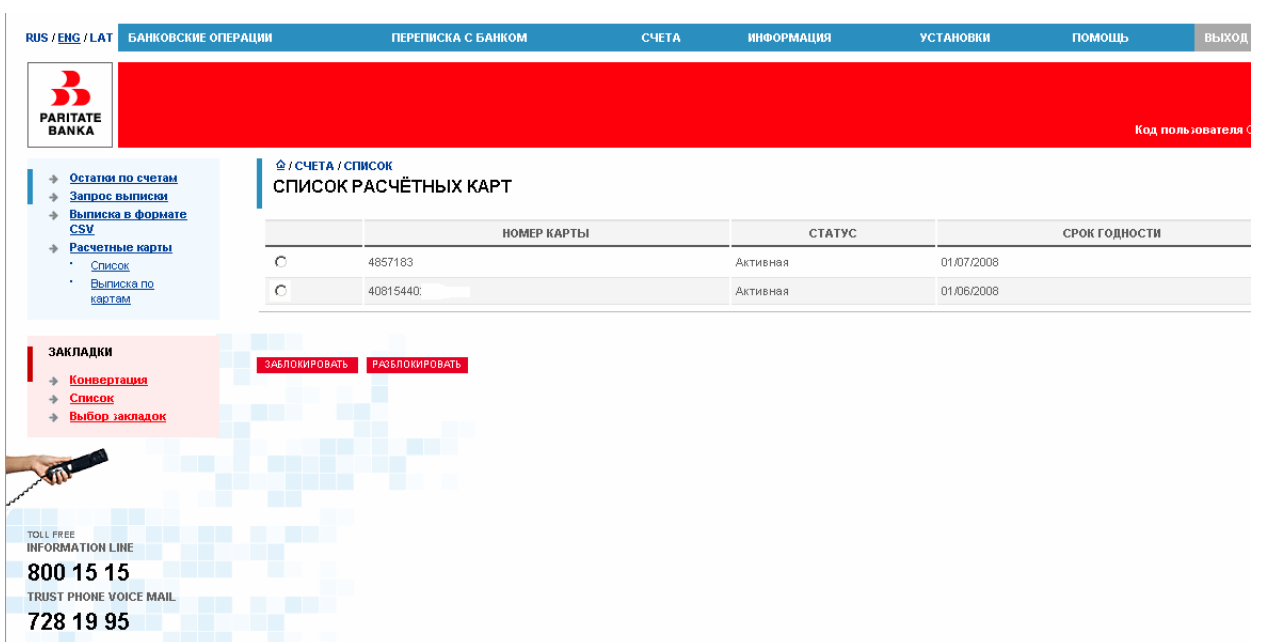


Рис. 7.

The given list shows the complete list of client's settlement cards. It is possible to block a card by pressing the Block button; it is also possible to release it by pressing the Release button correspondingly.

- Card balance

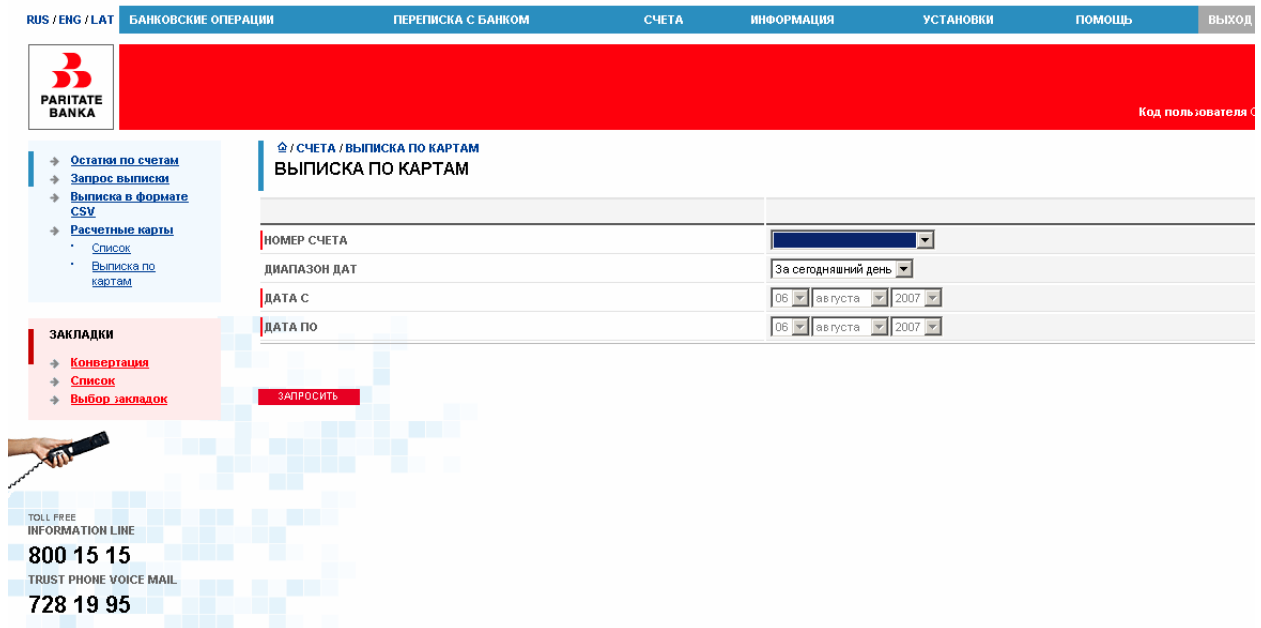


Рис. 8.

To request a balance it is necessary to indicate the following:

- Account number
- Balance period (it is possible to choose from the list of predefined periods)

Information

Currency rates

КОД ВАЛЮТЫ	БАНК ПОКУПАЕТ	БАНК ПРОДАЕТ
AUD	0.8385	0.8766
BYR	2192.19	2096.832
CAD	1.0765	1.03
CHF	1.2299	1.1765
CZK	20.9285	19.9776
DKK	5.5515	5.3089
EEK	11.6695	11.1639
EUR	1.3581	1.383
GBP	2.0171	2.0542
HUF	187.445	179.0816
JPY	121.8633	116.5776
KZT	125.9006	122.1105
LTL	2.5752	2.4637
LVL	0.5122	0.5045
NOK	5.9254	5.6634
RUB	26.131	25.0011
SEK	6.8665	6.5628
UAH	5.2845	4.7316

Рис. 9.

This section shows the currency rates on the current date and the base currency for exchange

Deposit rates

PARITATE BANKA

Код пользователя 01

ИНФОРМАЦИЯ / СТАВКИ ДЕПОЗИТОВ
СТАВКИ ПО ДЕПОЗИТАМ

ТИП ДЕПОЗИТА: Срочный депозит

СУММА	1 МЕСЯЦ	3 МЕСЯЦА	6 МЕСЯЦЕВ	1 ГОД	2 ГОДА	3 ГОДА
свыше 100.00 EUR	3.60	3.80	4.00	4.60	4.80	5.20
свыше 50.00 LVL	4.00	5.50	6.25	6.50	6.50	6.50
свыше 100.00 USD	5.00	5.20	5.40	5.75	5.85	6.70

800 15 15
728 19 95

Рис.10

This section shows the current rates on time deposits, the orders for which are available in PrivatOnline system.

SWIFT confirmations

ИНФОРМАЦИЯ / SWIFT-ПОДТВЕРЖДЕНИЯ
ЗАКАЧКА SWIFT

ДАТА: 06 августа 2007

ЗАПРОСИТЬ

Рис. 11.

When choosing a date of SWIFT confirmations it is possible to receive the list of all SWIFT confirmations per the given day.

Setup

Changing system access password

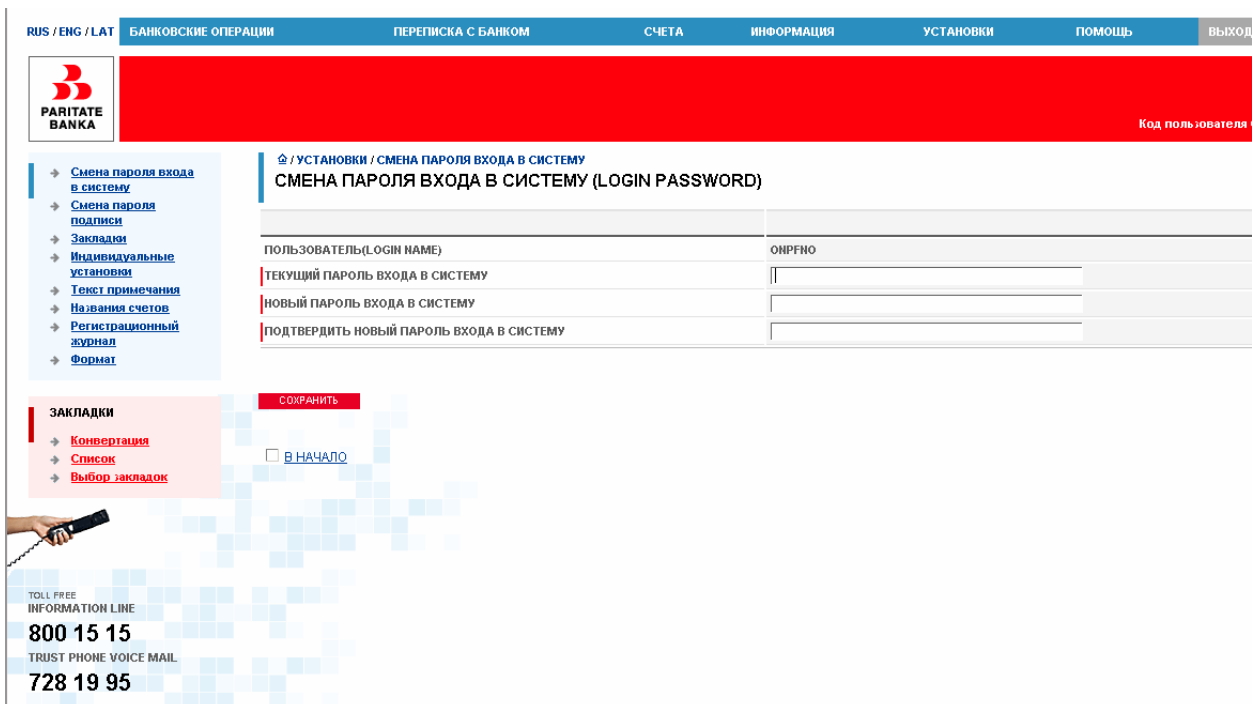


Fig. 12.

To change the system access password the following steps are necessary:

- Enter active password
- Enter new password
- Confirm new password

After you press the save button, the new password takes effect.

Changing signature password

The change of signature password is done in the same way as in changing system access password. *Attention!! In PrivatOnline system it is impossible to change DigiPass signature password that has to be done on the device itself.*

Bookmarks

RUS / ENG / LAT БАНКОВСКИЕ ОПЕРАЦИИ ПЕРЕПИСКА С БАНКОМ СЧЕТА ИНФОРМАЦИЯ УСТАНОВКИ ПОМОЩЬ ВЫХОД

PARITATE BANKA Код пользователя

- Смена пароля входа в систему
- Смена пароля подписи
- **Закладки**
- Индивидуальные установки
- Текст примечания
- Названия счетов
- Регистрационный журнал
- Формат

ЗАКЛАДКИ

- Конвертация
- Список
- Выбор закладок

TOLL FREE INFORMATION LINE
800 15 15
TRUST PHONE VOICE MAIL
728 19 95

☰ / УСТАНОВКИ / ЗАКЛАДКИ
ЗАКЛАДКИ

<input type="checkbox"/>	ПУНКТ МЕНЮ
БАНКОВСКИЕ ОПЕРАЦИИ	
<input type="checkbox"/>	Внутрибанковское перечисление
<input type="checkbox"/>	Международное перечисление
<input type="checkbox"/>	Перечисление в LVL
<input type="checkbox"/>	Бюджетное перечисление в Valsts Kase
<input type="checkbox"/>	Перечисление между счетами клиента
<input type="checkbox"/>	Выплата наличных
<input type="checkbox"/>	ParitateDirect
<input checked="" type="checkbox"/>	Конвертация
<input type="checkbox"/>	Заявление на вклад
<input type="checkbox"/>	Все
<input type="checkbox"/>	Новые
<input type="checkbox"/>	Отосланные
<input type="checkbox"/>	Список шаблонов
<input type="checkbox"/>	Архив
<input type="checkbox"/>	Импорт
<input type="checkbox"/>	Импорт из XML
ПЕРЕПИСКА С БАНКОМ	
<input type="checkbox"/>	Сообщения из банка

Рис. 13.

In this option it is possible to choose personal bookmarks; the links to these bookmarks will appear in the marked zone.

Personal setup

RUS / ENG / LAT БАНКОВСКИЕ ОПЕРАЦИИ ПЕРЕПИСКА С БАНКОМ СЧЕТА ИНФОРМАЦИЯ УСТАНОВКИ ПОМОЩЬ ВЫХОД

PARITATE BANKA Код пользователя

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☰ / УСТАНОВКИ / ИНДИВИДУАЛЬНЫЕ УСТАНОВКИ
ИНДИВИДУАЛЬНЫЕ УСТАНОВКИ

ПОЛЬЗОВАТЕЛЬ (LOGIN NAME)	ОИРФНО
СТАРТОВОЕ ОКНО	Счета
ПОКАЗЫВАТЬ СООБЩЕНИЯ ЗА ПОСЛЕДНИЕ:	дней
В АРХИВЕ ДОКУМЕНТОВ	3
В АРХИВЕ СООБЩЕНИЙ	3
ЯЗЫК ИНТЕРФЕЙСА	Русский

СОХРАНИТЬ

[В НАЧАЛО](#)

Рис 14.

Startup window

When you choose any of positions, that section will open first when entering PrivatOnline.

Messages in last days

It shows the number of days, in which the documents and messages should be displayed.

Text of notes

The screenshot shows the Paritate Bank website interface. At the top, there is a navigation bar with links: [RUS / ENG / LAT](#), [БАНКОВСКИЕ ОПЕРАЦИИ](#), [ПЕРЕПИСКА С БАНКОМ](#), [СЧЕТА](#), [ИНФОРМАЦИЯ](#), [УСТАНОВКИ](#), [ПОМОЩЬ](#), and [ВЫХОД](#). The Paritate Bank logo is on the left, and the user's name 'Код пользователя' is on the right. The main content area is titled 'ТЕКСТ ПРИМЕЧАНИЯ' under the path 'УСТАНОВКИ / ТЕКСТ ПРИМЕЧАНИЯ'. It features a form with two input fields: 'НОВЫЙ ТЕКСТ ПРИМЕЧАНИЯ' and 'ПРИМЕЧАНИЯ', both with a dropdown menu set to 'LMT'. Below the form are two buttons: 'СОХРАНИТЬ' and 'УДАЛИТЬ'. On the left sidebar, there is a menu with options: 'Смена пароля входа в систему', 'Смена пароля подписи', 'Закладки', 'Индивидуальные установки', 'Текст примечания', 'Названия счетов', 'Регистрационный журнал', and 'Формат'. Below this is a 'ЗАКЛАДКИ' section with 'Конвертация', 'Список', and 'Выбор закладок'. At the bottom left, there is contact information: 'TOLL FREE INFORMATION LINE 800 15 15' and 'TRUST PHONE VOICE MAIL 728 19 95'.

Рис. 15.

There is an option to assign own texts of notes for transfers for their further classification. In this section it is possible to modify the given list: create new notes or delete the existing ones.

Account names

The screenshot shows the Paritate Bank website interface. At the top, there is a navigation bar with links: [RUS / ENG / LAT](#), [БАНКОВСКИЕ ОПЕРАЦИИ](#), [ПЕРЕПИСКА С БАНКОМ](#), [СЧЕТА](#), [ИНФОРМАЦИЯ](#), [УСТАНОВКИ](#), [ПОМОЩЬ](#), and [ВЫХОД](#). The Paritate Bank logo is on the left, and the user's name 'Код пользователя' is on the right. The main content area is titled 'НАЗВАНИЯ СЧЕТОВ' under the path 'УСТАНОВКИ / НАЗВАНИЯ СЧЕТОВ'. It features a table with account numbers and their corresponding names. Below the table are two buttons: 'СОХРАНИТЬ' and 'В НАЧАЛО'. On the left sidebar, there is a menu with options: 'Смена пароля входа в систему', 'Смена пароля подписи', 'Закладки', 'Индивидуальные установки', 'Текст примечания', 'Названия счетов', 'Регистрационный журнал', and 'Формат'. Below this is a 'ЗАКЛАДКИ' section with 'Конвертация', 'Список', and 'Выбор закладок'. At the bottom left, there is contact information: 'TOLL FREE INFORMATION LINE 800 15 15' and 'TRUST PHONE VOICE MAIL 728 19 95'.

Account Number	Account Name
LV63PRTT026200	ĀRMĪŠEVŠ OĻEGS (CERMISEVS OLEGS)
LV09PRTT0262602	
LV52PRTT0262600	
LV62PRTT0262502	

Рис. 16.

There is an option to assign names for each account, e.g. "Settlement account" or "My VISA Gold card". This name will be displayed after the account number in the list of available accounts when creating transfers.

Registration journal

RUS / ENG / LAT БАНКОВСКИЕ ОПЕРАЦИИ ПЕРЕПИСКА С БАНКОМ СЧЕТА ИНФОРМАЦИЯ УСТАНОВКИ ПОМОЩЬ ВЫХОД

PARITATE BANKA Код пользователя

← Смена пароля входа в систему
 → Смена пароля подписи
 → Закладки
 → Индивидуальные установки
 → Текст примечания
 → Названия счетов
 → Регистрационный журнал
 → Формат

ЗАКЛАДКИ
 → Конвертация
 → Список
 → Выбор закладок

ПОКАЗАТЬ В НАЧАЛО

TOLL FREE INFORMATION LINE
800 15 15
 TRUST PHONE VOICE MAIL
728 19 95

УСТАНОВКИ / РЕГИСТРАЦИОННЫЙ ЖУРНАЛ
РЕГИСТРАЦИОННЫЙ ЖУРНАЛ

ПОЛЬЗОВАТЕЛЬ (LOGIN NAME) ONPFNO
 ПЕРИОД С: 06 августа 2007
 ПЕРИОД ПО: 06 августа 2007

Pic.17.

In this section it is possible to choose a period and receive the list of all operations in PrivatOnline system (login, operations made, setup, etc.)

Format

RUS / ENG / LAT БАНКОВСКИЕ ОПЕРАЦИИ ПЕРЕПИСКА С БАНКОМ СЧЕТА ИНФОРМАЦИЯ УСТАНОВКИ ПОМОЩЬ ВЫХОД

PARITATE BANKA Код пользователя

← Смена пароля входа в систему
 → Смена пароля подписи
 → Закладки
 → Индивидуальные установки
 → Текст примечания
 → Названия счетов
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 → Формат

ЗАКЛАДКИ
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УСТАНОВКИ / ФОРМАТ
ФОРМАТ CSV ФАЙЛА ДЛЯ ИМПОРТА ДОКУМЕНТОВ

№	НАЗВАНИЕ ПОЛЯ	ОБЯЗАТЕЛЬНОЕ	ПОРЯДКОВЫЙ НОМЕР	ФОРМАТ
1	Документ №	[x]	1	
2	Валюта	[x]	5	
3	Сумма	[x]	6	
4	Дата	[x]	4	ddMM/yyyy
5	Номер счета клиента	[x]	2	
6	Имя получателя	[x]	7	
7	Номер счета получателя (IBAN)	[x]	13	
8	Номер субсчета получателя	[]	14	
9	Код государства получателя	[]	15	
10	Город получателя	[]	11	
11	Адрес получателя	[]	10	
12	TRC получателя	[]	9	
13	Reg.№/перс.ход	[]	8	
14	Наименование банка получателя	[x]	20	
15	SWIFT банка получателя	[]	22	
16	NCS банка получателя	[]	21	
17	Код банка получателя	[]	22	
18	Код государства банка получателя	[]	21	

In this option it is possible to indicate the number of fields in CSV format for import of data on transfers from outside systems (accounting or tally ones). CSV field with the number displayed in this section will fill the corresponding "field name" space in the payment order.

Help

Interactive help system in Privat Online system

List of templates

Please use this function to manipulate by You own created and modified templates.

Type of transaction

Please choose from the list of transaction types, based on which templates are created

The number of account

Please input the number of the account, which are linked to the searched template

Beneficiary's account number

Please input the Beneficiary's account number of the transaction, which are linked to the searched template

Currency of template

Please input the currency of the transaction, which are linked to the searched template

Currency of template

Please input the currency of the transaction, which are linked to the searched template

Beneficiary

Please input the Beneficiary name surname or the title of Beneficiary Company, which are linked to the searched template

Description of transaction

Please input the text which should be searched in transaction document, which are linked to the searched template

Client comments

Please input your comments, which are linked to the searched template